

	Deficient	Limited	Acceptable	Exemplary
Page Layout	Rarely uses the correct page layout; font, spacing, indentions, heading, margins, alphabetical order, etc.	Occasionally uses the correct page layout; font, spacing, indentions, heading, margins, alphabetical order, etc.	Frequently uses the correct page layout; font, spacing, indentions, heading, margins, alphabetical order, etc.	Consistently uses the correct page layout; font, spacing, indentions, heading, margins, alphabetical order, etc.
Citation Format	Rarely uses the correct citation format for the source cited.	Occasionally uses the correct citation format for the source cited.	Frequently uses the correct citation format for the source cited.	Consistently uses the correct citation format for the source cited.
Citation Content	Citation rarely contains any of the information required for the type of source cited.	Citation occasionally contains some of the information required for the type of source cited.	Citation frequently contains most of the information required for the type of source cited.	Citation consistently contains all the information required for the type of source cited.
Quality of Sources	Rarely uses reliable sources of information.	Occasionally uses some reliable sources of information.	Frequently uses reliable sources of information in most formats.	Consistently uses reliable sources of information in all formats.
Quantity and Variety of Sources	Rarely uses the required number and variety of sources.	Occasionally uses the required number and/or variety of sources.	Frequently uses the required number and/or variety of sources.	Consistently uses the required number and variety of sources.
Note Taking	Rarely provides notes from any source of information.	Occasionally provides notes from some sources of information.	Frequently provides adequate notes from most sources of information in an organized manner.	Consistently provides adequate notes for all sources of information in a well organized manner.
Plagiarism	Information was copied and pasted directly from the source(s).	Some information was copied and pasted directly from the source(s).	Paper frequently reflects original thoughts and paraphrasing.	Paper consistently reflects original thoughts and paraphrasing.
In-paper citations	Rarely cites source of information correctly in the body of the paper.	Occasionally cites source of information correctly in the body of the paper.	Frequently cites source of information correctly in the body of the paper.	Consistently cites source of information correctly in the body of the paper.

Applicable to the following Darien High School Learning Expectations:

#3 Students will develop reading and research strategies.

#5 Students will value and demonstrate ethical decision-making.